



# Narasu's Sarathy Institute of Technology

Approved by AICTE | Accredited By NAAC | Affiliated to Anna University

Salem Bengaluru Highway NH - 7, Poosaripatty, Kadayampatty Taluk, Salem - 636305.

Admin Office: 93449-72274, Admission Cell: 93449-72275, 73977-56003,  
admin@nsit.edu.in, www.nsit.edu.in

## Criteria-V Student Support and Progression

### 5.1 Student Support

**5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases.**

#### INDEX SHEET

S.No	Description
1.	Internal Complaint Committee
2.	Periodic Report on Grievances Redressal Cell
3.	Periodic Report on Anti-ragging
4.	Periodic Report on Anti-Drugs Committee
5.	Link for the Online Grievances



# Narasu's Sarathy Institute of Technology

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Poosaripatty, Kadayampatti Taluk, Salem - 636 305, Tamil Nadu. India.

Phone: 04290 - 249661

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Mobile : 93449 72274

[admin@nsit.edu.in](mailto:admin@nsit.edu.in)

**Dr.V.Munusami M.E., Ph.D.,MISTE.,FIE.,**  
**Principal**

## TO WHOMSOEVER IT MAY CONCERN

The Institution has transparent mechanism for timely redressal of student grievances, sexual harassment and ragging cases and the report is furnished below.

### INTERNAL COMPLAINT COMMITTEE

Academic Year	2020-2021
Number of cases	2

### GRIEVANCES REDRESSAL COMMITTEE

Academic Year	2020-2021
Number of cases	0

### SEXUAL HARASSMENT CASES

Academic Year	2020-2021
Number of cases	0

### ANTIRAGGING CASES

Academic Year	2020-2021
Number of cases	0



*[Handwritten signature]*  
24.02.22

**Dr. V. MUNUSAMI, M.E., Ph.D.,**  
**PRINCIPAL**

Narasu's Sarathy Institute of Technology,  
Kadayampatti Taluk, Poosaripatty,  
Salem-636 305.  
[www.nsit.edu.in](http://www.nsit.edu.in)

**With Education & Ethics, we create Excellence**



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## **Internal Complaint Committee**



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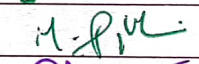



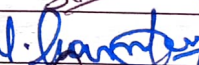



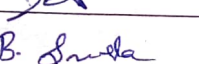
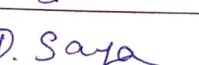
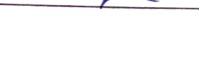

Admin Office: 93449-72274, Admission Cell: 93449-72275, 73977-56003,  
admin@nsit.edu.in, www.nsit.edu.in

Nature of Meeting	: INTERNAL COMPLAINT COMMITTEE MEETING	Document ID	: 2020-2021/ NSIT/ INTERNAL COMPLAINT COMMITTEE/CIR 01
Venue	: Seminar Hall-1	Academic year	: 2020-2021
Schedule Date	: 17.09.2021	Time	: 10.00 A.M.

## CIRCULAR

10.09.2021

We wish to inform that **INTERNAL COMPLAINT COMMITTEE MEETING** will be conducted on 17.09.2021 at **Seminar Hall-1**. All the committee members and students are requested to attend the meeting.

MEMBER	NAME OF THE STAFFS	DESIGNATION	SIGNATURE
Chairperson	Dr.Munusami Viswanathan	Principal	
Internal Member	Dr. M. Poonguzhali	Professor,HOD/ECE	
Internal Member	Mr. D. Jayaprakash	Professor,HOD/CSE	
Internal Member	Mr. T.Sudhakar	Professor,HOD/MECH	
Internal Member	Dr. K.Arutselvan	Professor,HOD/EEE	
Internal Member	Mr. S.Lokesh	Professor,HOD/CIVIL	
Internal Member	Dr. M.Gowdhamamoorthi	Professor,HOD/S&H	
Internal Member	Dr. M. Geetha	AP/PHYSICS	
Internal Member	Mrs. M. Durgapriya	AP/ENGLISH	
Internal Member	Mr. M.Prakash Kumar	AP/CSE	
Internal Member	Mr.D.Ramesh	Non-Teaching Staff	
Student Representative	B.Suvarnavarshaa	IV/CSE	
Student Representative	P.Saranya	III/ECE	





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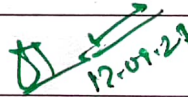
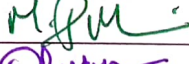

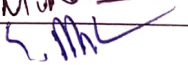



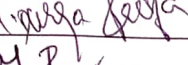

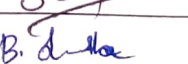
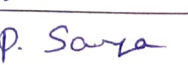


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Nature of Meeting	: INTERNAL COMPLAINT COMMITTEE MEETING	Document ID	: 2020-2021/ NSIT/ INTERNAL COMPLAINT COMMITTEE/CIR 01
Venue	: Principal office	Academic year	: 2020-2021
Date	: 17.09.2021	Time	: 10.00 A.M.

Minutes of the **Internal Committee Meeting** held on 17.09.2021 at 10.00 am in the principal office.

**Following Members were present in the meeting**

MEMBER	NAME OF THE STAFFS	DESIGNATION	SIGNATURE
Chairperson	Dr.Munusami Viswanathan	Principal	
Internal Member	Dr. M. Poonguzhali	Professor,HOD/ECE	
Internal Member	Mr.D. Jayaprakash	Professor,HOD/CSE	
Internal Member	Mr.T.Sudhakar	Professor,HOD/MECH	
Internal Member	Dr. K.Arutselvan	Professor,HOD/EEE	
Internal Member	Mr S.Lokesh	Professor,HOD/CIVIL	
Internal Member	Dr.M.Gowdhamamoorthi	Professor,HOD/S&H	
Internal Member	Dr.M. Geetha	AP/PHYSICS	
Internal Member	Mrs.M.Durgapriya	AP/ENGLISH	
Internal Member	Mr.M.Prakash Kumar	AP/CSE	
Internal Member	Mr.S.Sabarinathan	AP/ECE	
Student Representative	B.Suvarnavarshaa	IV/CSE	
Student Representative	P.Saranya	III/ECE	

**The following points were discussed in the meeting:**

1. Chairperson welcomed all the members of Internal Complaint Committee.
2. Chairperson informed the committee members about the behavior of students, department wise from his observation.
3. Committee member read out Rules of the committee. The Rules were framed as per the UGC guidelines.
4. Chairperson Instructed the Committee Members to upload the Rules & Guidelines in our College Website.
5. Students Requesting Curtains inside the class, because of sunlight reflection black board content is not visible.
6. Students requesting additional off-line classes during holidays.
7. Chairperson instructed the committee members to attend the students complaint and to resolve their problems within time.
8. Discussion on the Govt. Hand book on sexual harassment of women was briefed by the chairperson.
9. The meeting concluded with vote of thanks by Presiding officer



 17.09.21.  
**CHAIRPERSON**  
**Dr. V. MUNUSAMI, M.E., Ph.D.,**  
**PRINCIPAL**  
Narasu's Sarathy Institute of Technology,  
Kadayampatti (Tk), Poosaripatti,  
Salem-636 305.





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Nature of Meeting	: INTERNAL COMPLAINT COMMITTEE MEETING	Document ID	: 2020-2021/ NSIT/ INTERNAL COMPLAINT COMMITTEE/CIR 02
Venue	: Seminar Hall-1	Academic year	: 2020-2021
Scheduled Date	: 17.11.2021	Time	: 10.00 A.M.

## CIRCULAR

08.11.2021

We wish to inform that **INTERNAL COMPLAINT COMMITTEE MEETING** will be conducted on 17.11.2021 at **Seminar Hall-1**. All the committee members and students are requested to attend the meeting.

MEMBER	NAME OF THE STAFFS	DESIGNATION	SIGNATURE
Chairperson	Dr.Munusami Viswanathan	Principal	
Internal Member	Dr. M. Poonguzhali	Professor,HOD/ECE	
Internal Member	Mr. D. Jayaprakash	Professor,HOD/CSE	
Internal Member	Mr. T.Sudhakar	Professor,HOD/MECH	
Internal Member	Dr. K.Arutselvan	Professor,HOD/EEE	
Internal Member	Mr. S.Lokesh	Professor,HOD/CIVIL	
Internal Member	Dr. M.Gowdhamamoorthi	Professor,HOD/S&H	
Internal Member	Dr. M. Geetha	AP/PHYSICS	
Internal Member	Mrs. M. Durgapriya	AP/ENGLISH	
Internal Member	Mr. M.Prakash Kumar	AP/CSE	
Internal Member	Mr.D.Ramesh	Non-Teaching Staff	
Student Representative	Abarnaashri P	IV/CSE	
Student Representative	Ramya M	IV/ECE	
Student Representative	Thavamani J	IV/MECH	
Student Representative	Venupriya N	IV/IT	
Student Representative	Loknath Kumar Mishra K	III/IT	



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Nature of Meeting	: INTERNAL COMPLAINT COMMITTEE MEETING	Document ID	: 2020-2021/ NSIT/ INTERNAL COMPLAINT COMMITTEE/CIR 02
Venue	: Principal office	Academic year	: 2020-2021
Date	: 17.11.2021	Time	: 10.00 A.M.

Minutes of the **Internal Committee Meeting** held on 17.11.2021 at 10.00 am in the principal office.

**Following Members were present in the meeting**

MEMBER	NAME OF THE STAFFS	DESIGNATION	SIGNATURE
Chairperson	Dr.Munusami Viswanathan	Principal	<i>[Signature]</i> 17.11.21
Internal Member	Dr. M. Poonguzhali	Professor,HOD/ECE	<i>[Signature]</i>
Internal Member	Mr.D. Jayaprakash	Professor,HOD/CSE	<i>[Signature]</i>
Internal Member	Mr.T.Sudhakar	Professor,HOD/MECH	<i>[Signature]</i>
Internal Member	Dr. K.Arutselvan	Professor,HOD/EEE	<i>[Signature]</i>
Internal Member	Mr S.Lokesh	Professor,HOD/CIVIL	<i>[Signature]</i>
Internal Member	Dr.M.Gowdhamamoorthi	Professor,HOD/S&H	<i>[Signature]</i>
Internal Member	Dr.M. Geetha	AP/PHYSICS	<i>[Signature]</i>
Internal Member	Mrs.M.Durgapriya	AP/ENGLISH	<i>[Signature]</i>
Internal Member	Mr.M.Prakash Kumar	AP/CSE	<i>[Signature]</i>
Internal Member	Mr.S.Sabarinathan	AP/ECE	<i>[Signature]</i>
Student Representative	P.Abarnaashri	IV/CSE	<i>[Signature]</i>
Student Representative	M.Ramya	IV/ECE	<i>[Signature]</i>
Student Representative	J.Thavamani	IV/MECH	<i>[Signature]</i>
Student Representative	N.Venupriya	IV/IT	<i>[Signature]</i>
Student Representative	K.Loknath Kumar Mishra	III/IT	<i>[Signature]</i>



**The following points were discussed in the meeting:**

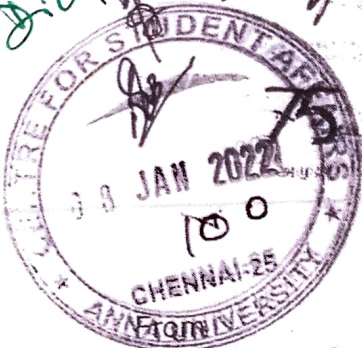
1. Chairperson welcomed all the members of Internal Complaint Committee.
2. Committee Members and Student Representatives Sanitized the Meeting Room. before meeting Started and all the committee members and student representatives were wearing mask and maintained social distancing during the meeting hours.
3. Chairperson started the meeting with the Pandemic Awareness Slogan.
4. On September 17<sup>th</sup> 2021 Internal Complaint Committee received a complaint from Students Requesting Curtains inside the class, The Curtains was placed in the windows inside the classrooms and the September 17<sup>th</sup> 2021 complaint was resolved
5. Students requesting additional Games period in order to maintain their body weight and keeping them active always
6. Chairperson instructed the committee members to discuss with physical education director for an executable plan for additional training programs
7. The meeting concluded with vote of thanks by Presiding officer.



  
**CHAIRPERSON**

**Dr. V. MUNUSAMI, M.E., Ph.D.**  
**PRINCIPAL**  
Narasu's Sarathy Institute of Technology  
Kadayampatti (Tk), Poosaripatti,  
Salem-636 305.

Student Notice board.  
Discipline Committee  
21/12/22  
9A954/22



DSA. ✓

Higher Education (A1) Department  
Secretariat, Chennai-9.

GEN 1	GEN 2	GEN 3	GEN 4
DD2	04 JAN 2022	CH1	CH2
Others	Anna University, Chennai - 25	CBE1	CBE2
MDU	TVL	TRZ	

Letter No. 22823 / A1/ 2021- 1, dated: 30.12.2021

Tmt.V.P.Nagajothi,M.A.  
Deputy Secretary to Government.

To  
The Director of Technical Education, Chennai - 25.  
The Director of Collegiate Education, Chennai-6  
The Registrars of all Universities under the aegis of  
Higher Education Department



Sir / Madam,

Sub: Unruly Behaviour of College Students in Government  
buses - Nodal Officers to be nominated in Colleges -  
Requested - Reg.

Ref: From the Commissioner of Police, Greater Chennai  
Police, Letter No.1317/ SB XV/SF137/2021, dated  
22.12.2021.

\*\*\*\*\*

In the reference cited, the Commissioner of Police, Greater Chennai Police, has stated that recently, unruly behaviours such as stone pelting in rear glasses of Government buses and assaulting drivers / conductors by College students are on the rise.

2. I am therefore, to request you to instruct the Colleges under your administrative control to nominate Nodal Officers to identify the problematic students and offer necessary counselling to them, so as to avoid footboard travelling, causing inconvenience to public, assaulting drivers / conductors and also to monitor the activities of the students with a view to streamline the students towards their academic improvement.

Yours faithfully,

*V. Nagajothi*  
30.12.2021

for Deputy Secretary to Government.





Dr. D. KARTHIKEYAN, I.A.S.,

Principal Secretary to Government



Higher Education Department

Fort St. George, Secretariat,  
Chennai - 600 009.

Off : 044 - 2567 0499

Fax : 044 - 2567 3499

E.mail : hrsec@tn.gov.in

GEN 2	GEN 3
Centre for Affiliation of Institutions	CH1
3965	CH2
02 DEC 2021	GBE 1
Anna University, Chennai - 25	GBE 2
TR1	TR2
ADU	

3 NOV 2021

D.O. Letter No.20034/A2/2021, dated: 19.11.2021

Student notice board

Committee - Anti-Drugs

10-12-21

Sub: Higher Education - Narcotic Drugs - Serious threat to students - Formation of an Anti-drugs Club / Committee in each College / University Campus - Regarding.

Ref: From the Additional Director General of Police, Crime, Crime Branch CID Complex, Chennai D.O.Letter No.123-02/ADGP/Cr./Camp/2021, dated: 15.11.2021

\*\*\*\*\*

In the reference cited, it has been stated that the Narcotic Drugs and Psychotropic substances are one of the most serious problems affecting the health and wellbeing of the young students and younger generation is more vulnerable to falling prey and resort to drug abuse / addiction.

2. In this connection, I am to request you to instruct all Institutions under your administrative control to form an '**Anti-Drugs Club / Committee**' at each College / University campus involving their teachers and students.

3. The Committee should be responsible for creating awareness amongst students against drug abuse. The above committee should ensure that the institution premises and surroundings are maintained free of drugs. Any information regarding availability of narcotic drugs should be passed to Narcotic Intelligence Bureau, CID Unit or local police. The Committee should work with the ultimate aim of achieving the status of Narcotic drugs free campus in their University / College. It is also informed that Narcotic Intelligence Bureau, CID Unit will be willing to render necessary assistance in this regard.

4. I am therefore to request you to bestow your personal attention in this regard and arrange to send the action taken report to the Government immediately.

Yours Sincerely,

(D.KARTHIKEYAN)

15/15

To  
Dr. G.Ravikumar, M.E., Ph.D.,  
Registrar (I/c),  
Anna University,  
Sardar Patel Road, Guindy, Chennai - 600 025.







प्रो. राजीव कुमार

सदस्य सचिव

Prof. Rajive Kumar  
Member Secretary



सत्यमेव जयते

अखिल भारतीय तकनीकी शिक्षा परिषद्

(भारत सरकार का एक सांविधिक निकाय)

मानव संसाधन विकास मंत्रालय, भारत सरकार  
नेल्सन मंडेला मार्ग, वसंत कुंज, नई दिल्ली - 110070

दूरभाष: 011-26131497

ई मेल : ms@aicte-india.org

ALL INDIA COUNCIL FOR TECHNICAL EDUCATION  
(A Statutory Body of the Govt. of India)

Ministry of Human Resource Development, Govt. of India

Nelson Mandela Marg, Vasant Kunj, New Delhi-110067

Phone: 011-26131497

E-mail: ms@aicte-india.org

F. No. 1-104/AICTE/PGRC/Antiragging/2021

Date: 22.11.2021

Subject: Revised procedure for students to file online Anti Ragging Affidavit-reg

Dear Sir/Madam,

As you are aware, in pursuance to the judgment of the Hon'ble Supreme Court of India and in compliance of All India Council for Technical Education (Prevention and Prohibition of Ragging in Technical Institution, Universities including Deemed to be Universities imparting technical education) Regulations 2009, it is compulsory for each student and his/her parent/Guardian to submit an online undertaking each academic year at either of the two designated web sites, namely, [www.antiragging.in](http://www.antiragging.in) and [www.amanmovement.org](http://www.amanmovement.org).

As part of UGC's initiative toward reduction of compliance burden of its stakeholders, UGC has revised the procedure for students to file online Anti Ragging Affidavit (A copy of the revised procedure is enclosed).

**The revised procedure is as follows:**

**Step 1:** A student will submit his/her details on the same web sites ([www.antiragging.in](http://www.antiragging.in) and [www.amanmovement.org](http://www.amanmovement.org)) as before; read and confirm that he/she and his/her parents/Guardians have read and understood the AICTE regulations on curbing the menace of ragging. He / She will confirm & agree that he/she will not engage in ragging in any form. (Step 1 is the same like before).

**Step 2:** The student will receive an e-mail with his/her registration number and a web link. The student will forward the link to the e-mail of the Nodal Officer in his/her university/college. (please note that the student will not receive pdf affidavits and he/she is not required to print & sign it as used to be the case earlier).

**Step 3:** The Nodal Officer in the University/College can click on the link of any forwarded e-mails that he/she will received from any student of his/her college to get the list of those students who have submitted Anti Ragging Affidavits/Undertakings in his/her college. The list will be updated every 24 hours.

Universities and Colleges are requested to insert a **mandatory column** in their university/colleges admission form as per the given format:

Anti Ragging Undertaking Reference No.:



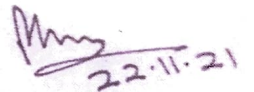


You are also requested to display the e-mail address and contact number of the Nodal Officer of Anti Ragging in their website and campus areas like Admission Centre, Departments, Library, Canteen, Hostel and Common facilities etc. to create awareness about the revised procedure for students to file online Anti Ragging Affidavit.

In addition to this, you are requested to create e-admission booklet or brochure, e-Leaflets giving details on guidance in case of ragging to admitted students instead of print/hard copy.

In view of the above, you are requested to make necessary compliance on the above revised procedure please.

Yours faithfully,



(Prof. Rajive Kumar)  
Member Secretary

**The Vice-Chancellor/Principal/Director of all AICTE approved  
Universities/Institutions**

**Encl: As above.**

The Joint Secretary, University Grants Commission, Bahadur Shah Zarf Marg, New  
Delhi-110002



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## **Periodic Report on Grievances Redressal Cell**



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Mobile : 93449 72274

93449 72275

admin@nsit.edu.in

Date: 27/01/2021

## Student Grievance & Redressal Committee

Chairperson	Dr.V.Munusami	Principal
Internal Member	Dr.M.Rameshkumar	Professor, HOD/CSE
Internal Member	Dr.K.Arutselvan	Professor, HOD/EEE
Internal Member	Dr.M.Geetha	Professor, S & H
Student Representative	Mr.V.Uday prasad	III/CIVIL
Student Representative	Ms.S.Afreen Fathima	III/CSE
Student Representative	Mr.S.Sathish Kumar	III/ECE
Student Representative	Ms.N.Gowthami	III/EEE
Student Representative	Mr.R.Saran Raj	III/MECH
Student Representative	Ms.M.Srimathi	I / S&H



  
Chairperson 27.01.21.

Dr. V. MUNUSAMI, M.E., Ph.D.,  
PRINCIPAL  
Narasu's Sarathy Institute  
of Technology  
Poosaripatty, Salem - 636 305.





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## Student Grievance & Redressal Committee

Document Name:	Students Grievance & Redressal Committee Minutes of Meeting - 1
Academic Year :	2020-2021

Date: 17/06/2020

### Minutes of the Meeting 16-06-2020

The first meeting of Students Grievance & Redressal Committee was held on 16-06-2020 at 11.00am. Chairperson Dr.V.Munusami Presided over the function and the meeting went on as per Agenda.

Chairperson welcomed the committee members and student Representatives. The details of Committee members and student representatives are furnished below.


Chairperson	Dr.V.Munusami	Principal
Internal Member	Dr.M.Rameshkumar	Professor, HOD/CSE
Internal Member	Dr.K.Arutselvan	Professor, HOD/EEE
Internal Member	Dr.M.Geetha	Professor, S & H
Student Representative	Mr.V.Uday prasad	III/CIVIL
Student Representative	Ms.S.Afreen Fathima	III/CSE
Student Representative	Mr.S.Sathish Kumar	III/ECE
Student Representative	Ms.N.Gowthami	III/EEE
Student Representative	Mr.R.Saran Raj	III/MECH

Chairperson discussed with the committee members regarding any grievances addressed during the period June 2020 to September 2020. The committee members informed that there were no grievances registered during the period of June 2020 to September 2020.

### Grievances Received:

Period	Date of Complaint	Complaints Received
June 2020 to September 2020	Nil	Nil

Then the meeting came to an end with the vote of thanks by Grievances Redressal Officer

  
Chairperson  
17.06.2020  
**Dr. V. MUNUSAMI, M.E., Ph.D.,**  
**PRINCIPAL**  
**Narasu's Sarathy Institute**  
**of Technology**  
Ponsaripatty, Salem - 636305





# Narasu's Sarathy Institute of Technology

Approved by AICTE & Affiliated to Anna University

Salem Bengaluru Highway NH - 7, Poosaripatty, Omalur Taluk, Salem - 636305.

Ph: 04290-249661/62, admin@nsit.edu.in, www.nsit.edu.in

## Student Grievance & Redressal Committee

Document Name: Students Grievance & Redressal Committee Minutes of Meeting - 2

Academic Year : 2020-2021

Date: 27/01/2021

### Minutes of the Meeting 26-01-2021

The second meeting of Students Grievance & Redressal Committee was held on 26-01-2021 at 10.00am. Chairperson Dr.V.Munusami Presided over the function and the meeting went on as per Agenda.

Chairperson welcomed the committee members and student Representatives. The details of Committee members and student representatives are furnished below.

Chairperson	Dr.V.Munusami	Principal
Internal Member	Dr.M.Rameshkumar	Professor, HOD/CSE
Internal Member	Dr.K.Arutselvan	Professor, HOD/EEE
Internal Member	Dr.M.Geetha	Professor, S & H
Student Representative	Mr.V.Uday prasad	III/CIVIL
Student Representative	Ms.S.Afreen Fathima	III/CSE
Student Representative	Mr.S.Sathish Kumar	III/ECE
Student Representative	Ms.N.Gowthami	III/EEE
Student Representative	Mr.R.Saran Raj	III/MECH
Student Representative	Ms.M.Srimathi	I / S&H

Chairperson discussed with the committee members regarding any grievances addressed during the period October 2020 to January 2021. The committee members informed that there were no grievances registered during the period of June 2020 to September 2020.

### Grievances Received:

Period	Date of Complaint	Complaints Received
October 2020 to January 2021	Nil	Nil

Then the meeting came to an end with the vote of thanks by Grievances Redressal Officer

 27-01-21  
Chairperson

Dr. V. MUNUSAMI, M.E., Ph.D.,  
PRINCIPAL  
Narasu's Sarathy Institute  
of Technology  
Poosaripatty, SALEM - 636 305.



# **Narasu's Sarathy Institute of Technology**

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**Salem Bengaluru Highway NH - 7, Poosaripatty, Kadayampatty Taluk, Salem - 636305.**

Admin Office: 93449-72274, Admission Cell: 93449-72275, 73977-56003,  
admin@nsit.edu.in, www.nsit.edu.in

## **Periodic Report on Anti-ragging**





# Narasu's Sarathy Institute of Technology

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Salem Bypass, Highway NH-7, Poonnarivathi, Poonnarivathi Taluk, Salem - 636305.

Admin Office: 93449-72274, Admission Cell: 93449-72275, 73977-56003,  
admin@nsit.edu.in, www.nsit.edu.in

Nature of Meeting	: Anti-Ragging Committee Meeting	Document ID	: 2020-2021/ NSIT/ EVEN/AR/CIR 02
Venue	: Virtual Mode	Academic year	: 2020-2021
Schedule Date	: 18.03.2021	Time	: 10.00 A.M.

Date: 16.03.2021

## Circular

Sub: Anti-Ragging Committee Meeting – Intimation to members

All the members of Anti-Ragging Committee are informed to attend a meeting through a Google meet on 18.03.2021 at 10.00 AM. All the members are invited for the meeting. The agenda for the meeting as follows:

### AGENDA:

- Measures Taken
- Orientation Program
- Awareness about Anti-Ragging

### ANTI-RAGGING COMMITTEE:

Chairperson	Dr.Munusami Viswanathan	Principal
Internal Member	Dr. M. Poonguzhali	Professor,HOD/ECE
Internal Member	Dr. M.Rameshkumar	Professor,HOD/CSE
Internal Member	Dr. M.Senthil	Professor,HOD/MECH
Internal Member	Dr. K.Arutselvan	Professor,HOD/EEE
Internal Member	Mrs.A.Premalatha	Professor,HOD/CIVIL
Internal Member	Dr. M.Gowdhamamoorthi	Professor,HOD/S&H
Internal Member	Mr. S. Lokesh	AP/CIVIL
Internal Member	Mr. M.Prakash Kumar	AP/CSE
Internal Member	Mr. V. Govindaraj	AP/ECE
Internal Member	Mr S. Govindasamy	AP/EEE
Internal Member	Mr. S. Jeevanatham	AP/MECH
Internal Member	Mr. R. Ramasamy	AP/PHYSICS
Internal Member	Mr.Jayaprakash	A.O
Internal Member	Mr.Dheenadhayalan	PD
Student Representative	S.Karmegam	IV/EEE
Student Representative	S.M.Kavipriya	III/ECE



Dr. V. MUNUSAMI, M.E., Ph.D.,  
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Poonnarivathi, SALEM - 636 305.





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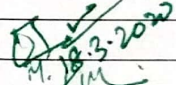
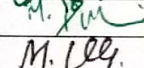
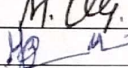
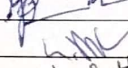

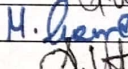
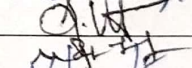
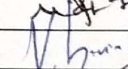
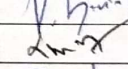
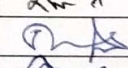
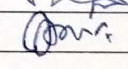
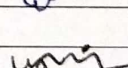
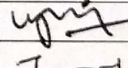
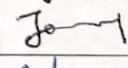
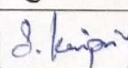
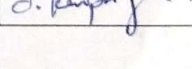
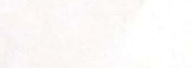
Admin Office: 93449-72274, Admission Cell: 93449-72275, 73977-56003,  
admin@nsit.edu.in, www.nsit.edu.in

Nature of Meeting	: Anti-Ragging Committee Meeting	Document ID	: 2020-2021/ NSIT/ EVEN/AR/MOM 02
Venue	: Virtual Mode	Academic year	: 2020-2021
Schedule Date	: 18.03.2021	Time	: 10.00 A.M.

Minutes of the Anti-Ragging Committee Meeting held on 18.03.2021 at 10.00 am through a Google meet.

Meeting Link: <https://meet.google.com/hrz-omty-xqb>

Following Members were present in the meeting

Chairperson	Dr.Munusami Viswanathan	Principal	
Internal Member	Dr. M. Poonguzhali	Professor,HOD/ECE	
Internal Member	Dr. M.Rameshkumar	Professor,HOD/CSE	
Internal Member	Dr. M.Senthil	Professor,HOD/MECH	
Internal Member	Dr. K.Arutselvan	Professor,HOD/EEE	
Internal Member	Mrs.A.Premalatha	Professor,HOD/CIVIL	
Internal Member	Dr. M.Gowdhamamoorthi	Professor,HOD/S&H	
Internal Member	Mr. S. Lokesh	AP/CIVIL	
Internal Member	Mr. M.Prakash Kumar	AP/CSE	
Internal Member	Mr. V. Govindaraj	AP/ECE	
Internal Member	Mr S. Govindasamy	AP/EEE	
Internal Member	Mr. S. Jeevanatham	AP/MECH	
Internal Member	Mr. R. Ramasamy	AP/PHYSICS	
Internal Member	Mr.Jayaprakash	A.O	
Internal Member	Mr.Dheenadhayalan	PD	
Student Representative	S.Karmegam	IV/EEE	
Student Representative	S.M.Kavipriya	III/ECE	



The meeting discussed on various relating to Anti-Ragging activities and conducted the following it is resolved to

- The committee was described the various measures taken to prevent Ragging in the college campus.
- To orient the students in the "Orientation Program" about the evil effects of Ragging.
- To involve the Student Representative as mentors to monitor the junior students and inform the HOD's immediately if any sort of ragging activity is seen in the college campus.
- To create an awareness to the students about the legal consequences of the ragging.



A handwritten signature in green ink, appearing to be "Dr. V. Munusami", with the date "3.21" written next to it.

Dr. V. MUNUSAMI, M.E., Ph.D.,  
PRINCIPAL  
Narasu's Sarathy Institute  
of Technology  
Poosaripatty, SALEM - 636 305.





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Nature of Meeting	: Anti-Ragging Committee Meeting	Document ID	: 2020-2021/ NSIT/ ODD AR/CIR 01
Venue	: Virtual Mode	Academic year	: 2020-2021
Schedule Date	: 10.09.2020	Time	: 10.30 A.M.

Date: 07.09.2020

## Circular

Sub: Anti-Ragging Committee Meeting – Intimation to members

All the members of Anti-Ragging Committee are informed to attend a meeting through a Google meet on 10.09.2020 at 10.30 AM. All the members are invited for the meeting. The agenda for the meeting as follows:

### AGENDA:

1. Introduction of new committee members
2. Measure for prevention of ragging
3. Monitoring Mechanism
4. Action to be taken for indulging Ragging
5. Duties and Responsibilities of committee

### ANTI-RAGGING COMMITTEE:

Chairperson	Dr. Munusami Viswanathan	Principal
Internal Member	Dr. M. Poonguzhali	Professor, HOD/ECE
Internal Member	Dr. M. Rameshkumar	Professor, HOD/CSE
Internal Member	Dr. M. Senthil	Professor, HOD/MECH
Internal Member	Dr. K. Arutselvan	Professor, HOD/EEE
Internal Member	Mrs. A. Premalatha	Professor, HOD/CIVIL
Internal Member	Dr. M. Gowdhamamoorthi	Professor, HOD/S&H
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Internal Member	Mr. S. Jeevanatham	AP/MECH
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Internal Member	Mr. Jayaprakash	A.O
Internal Member	Mr. Dheenadhayalan	PD
Student Representative	S. Kamegani	IV/EEE
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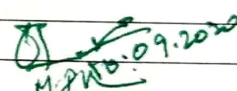
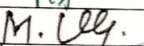
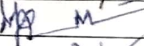




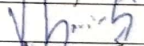
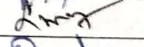
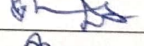

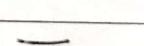
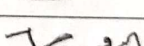
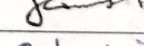
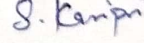
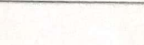

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Nature of Meeting	: Anti-Ragging Committee Meeting	Document ID	: 2020-2021/ NSIT/ODD AR/MOM 01
Venue	: Virtual Mode	Academic year	: 2020-2021
Schedule Date	: 10.09.2020	Time	: 10.30 A.M.

Minutes of the Anti-Ragging Committee Meeting held on 10.09.2020 at 10.30 am through a Google meet.

Meeting Link: <https://meet.google.com/pyq-ixuy-wnq>

Following Members were present in the meeting

Chairperson	Dr.Munusami Viswanathan	Principal	
Internal Member	Dr. M. Poonguzhali	Professor,HOD/ECE	
Internal Member	Dr. M.Rameshkumar	Professor,HOD/CSE	
Internal Member	Dr. M.Senthil	Professor,HOD/MECH	
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Internal Member	Mr. V. Govindaraj	AP/ECE	
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Internal Member	Mr. R. Ramasamy	AP/PHSYICS	
Internal Member	Mr.Jayaprakash	A.O	
Internal Member	Mr.Dheenadhayalan	PD	
Student Representative	S.Karmegam	IV/EEE	
Student Representative	S.M.Kavipriya	III/ECE	



**The following points were discussed:**

- Principal had welcomed all members of the Anti-Ragging Committee and informed them that the Anti-Ragging Committee is constituted and its purpose.
- Principal created awareness amongst students about the menace of ragging, what all constitutes ragging (As per UGC Guidelines and AICTE Notifications).
- Read out the administrative action to be taken against those involved in ragging.
- Informed the members of committee about their duties and responsibilities and asked them to be vigilant and pass the information to the Anti-Ragging Committee, HOD's and Principal immediately if there are any instances of Ragging or related issues.
- Informed all the HOD's to ask the Class Advisers to read the UGC regulations on Anti-Ragging in all classes in order to create and make every student file the Anti-Ragging affidavit online and submit the printed copy duly signed by both the student and parent.



  
PRINCIPAL

**Dr. V. MUNUSAMI, M.E., Ph.D.,**  
**PRINCIPAL**  
**Narasu's Sarathy Institute**  
**of Technology**  
Poosaripatty, Salem - 636 305.



## UGC REGULATIONS ON CURBING THE MENACE OF RAGGING IN HIGHER EDUCATIONAL INSTITUTIONS, 2009

(Under Section 26(1) (g) of the University Grants Commission Act, 1956)

**Ragging constitutes one or more of any of the following acts:**

- Any conduct by any student or students, whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student
- Indulging in rowdy or undisciplined activities by any other student or students, which causes or is likely to cause annoyance, hardship, physical or psychological harm or to raise fear or apprehension thereof in any fresher or any other student.
- Asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student.
- Any act by a senior student that prevents, disrupts, or disturbs the regular academic activity of any other student or fresher.
- Exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or a group of students.
- Any act of financial extortion or the forceful expenditure burden put on a fresher or any other student.
- Any act of physical abuse, including all variants of it: sexual abuse, homosexual assaults, and stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person.
- Any act or abuse by spoken words, emails, posts, public insults which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to fresher or any other student;
- Any act that affects the mental health and self-confidence of a fresher or any other student with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student.



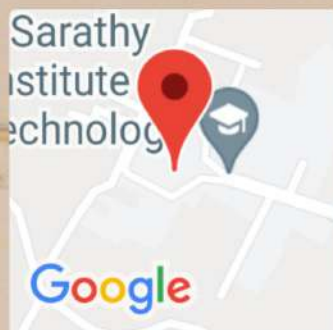
**SAY NO TO  
RAGGING**

### Anti Ragging & Discipline Committee

Chairperson	Dr. Munusami Viswanathan	Principal	9344972274
Internal member	Dr. M. Poonguzhali	HOD ECE	9367622336
Internal member	Prof. K. Jaganathan	HOD/S&H	9842668487
Internal member	Dr. A. Sakthivel	HOD/ CSE	9790005228
Internal member	Dr. M. Senthil	HOD/MECHANICAL	9600975854
Internal member	Dr. K. Arutselvan	HOD/EEE	9790229369
Internal member	Prof. K. Suganya	HOD/CIVIL	8098959607
Internal member	Prof. M. Veerappan	Ass.Prof/ MECH	9443665188
Internal member	Mr. P. Sudarsan	AP/EEE	9566848958
Internal member	Mr. S. Sabarinathan	AP/ECE	9940864782
Internal member	Mr. E. Hariharan	AP/MECH	9944380303
Internal member	Mrs. A. Premalatha	AP/CIVIL	9489563119
Internal member	Mr. Jayaprakash	A.O	9344972276
Internal member	Mr. Manikandan	PD	9944448761
Internal member	Mr. Alaudeen Basha	AP/CSE	9944511786



GPS Map Camera



**Salem, Tamil Nadu, India**

**Narasu's Sarathy Institute Main Building, Tamil Nadu**

**636305, India**

**Lat 11.839914°**

**Long 78.059212°**

**11/02/22 03:28 PM**



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## **Periodic Report on Anti-Drugs Committee**





# Narasu's Sarathy Institute of Technology

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Poosaripatty, Kadayampatti Taluk, Salem - 636 305, Tamil Nadu. India.

Phone: 04290 - 249662

Fax : 04290 - 249663

Mobile : 93449 72274

principal@nsit.edu.in  
admin@nsit.edu.in

**Dr. V. Munusami**, M.E., Ph.D.,

Principal  
To

The Inspector of Police,  
Deevattipatti Police Station,  
Kadayampatti TK,  
Salem -636351.

**Sub: A cordial invitation to conduct Awareness Programme in our college - Reg.**

Respected Sir,

Warm Greetings from Narasu's Sarathy Institute of Technology, Salem.

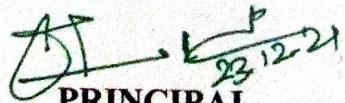
We cordially invite you to conduct an awareness programme on "**Anti-Drugs**" in our college on December 2021. We request you to suggest a suitable date as per your convenience. We believe that you are right person to guide the students against drugs and show them the right path. We request you to accept our invitation and make a visit of our college to give an awareness about the usage of Drugs. Kindly do the needful sir.

Thanking You,

With regards,



Place: NSIT  
Date: 23/12/2021

  
**PRINCIPAL**  
Dr. V. MUNUSAMI, M.E., Ph.D.,  
PRINCIPAL  
Narasu's Sarathy Institute  
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Poosaripatty, SALEM - 636 305.





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## CIRCULAR

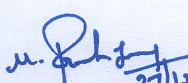
Date: 27.12.2021

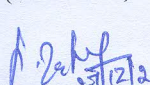
Our NSIT- UBA, NSS, RRC & YRC units have planned to organize an “ **Awareness Programme on Anti-Ragging and Anti-Drugs** ” in collaboration with Deevatipatti Police Station, Salem on 29.12.2021 in our college campus for first year students.

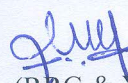
Venue: Seminar Hall- I

Time: 03.00 P.M.

PO's Sign.

 [M. PRAKASH KUMAR]  
27/12/21  
1. (UBA-PO)

 [P. SATHYANARAYANA]  
27/12/21  
2. (NSS-PO)

 27/12/21  
3. (RRC & YRC-PO)

 22.12.21.  
PRINCIPAL

Copy to:

- 1) Chairman/Pro-Chairman/Vice Chairman & Secretary
- 2) All HODs
- 3) Notice Board
- 4) Library Notice Board
- 5) IQAC





# Narasu's Sarathy Institute of Technology

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Salem Bengaluru Highway NH - 7, Poosaripatty, Kadayampatty Taluk, Salem - 636305.

Admin Office: 93449-72274, Admission Cell: 93449-72275, 73977-56003,  
admin@nsit.edu.in, www.nsit.edu.in



Red Ribbon  
Club



Youth Red Cross



NSIT -UBA, NSS, RRC & YRC Jointly  
Presents An Awareness Programme  
on

## "Anti-Ragging and Anti-Drugs"



# ANTI - DRUGS ANTI - RAGGING CAMPAIGN

Resource Person:



Sub Inspector of Police

Deevattipatti

Omalur,  
Salem



DATE : 29-12-2021

TIME : 3:00 pm to 4:00 pm



Venue : Seminar Hall - 1

In the august presence of

Chairman  
Er.B.Nitish Harihar

Pro-Chairman  
Mrs. Aishwarya Nitish

Vice Chairman & Secretary  
Mr.G.Prabakaran

Principal  
Dr. V.Munusami

UBA Co-ordinator  
Mr. M.Prakashkumar  
AP/CSE






NSS Co-ordinator  
Mr. P.Sathyanarayanan  
AP/EEE

YRC Co-ordinator  
Mr. P.Periyasamy  
AP/CSE

+91 97500 79070



www.nsit.edu.in

 <b>Narasu's Sarathy Institute of Technology</b> Approved by AICTE   Accredited By NAAC   Affiliated to Anna University Salem Bengaluru Highway NH - 7, Poosaripatty, Kadayampatty Taluk, Salem - 636305. Admin Office: 93449-72274, Admission Cell: 93449-72275, 73977-56003, admin@nsit.edu.in, www.nsit.edu.in		   	
<b>Document ID:</b>	2021-22/ODD/NSIT/UBA/Events	<b>Document Name:</b>	UBA Event Report
<b>Department:</b>	NSIT- UBA,NSS,RRC&YRC Units	<b>Date:</b>	29.12.2021

## REPORT

### **Title of the Event: Awareness Programme on Anti-Ragging and Anti-Drugs**

Our college in association with UBA, NSS, RRC&YRC units conducted an awareness programme on “**Anti-Ragging and Anti-Drugs**” for the first year students. Mr. Palanisamy, Sub-Inspector of Police, Deevatipatti Police Station was invited as chief guest for this programme. The Event started with the Welcome Address delivered by our Respected Principal Dr.Munusami Viswanathan. In his welcome address, he insisted that the students utilize the awareness programme on Anti-Ragging and the ill-effects of drugs. After the welcome address, the session handovers to chief guest for creating awareness on the ill-effects of drugs and alcohol consumption. The goal of the campaign was to mobilize support and inspire the students to act against drug use.

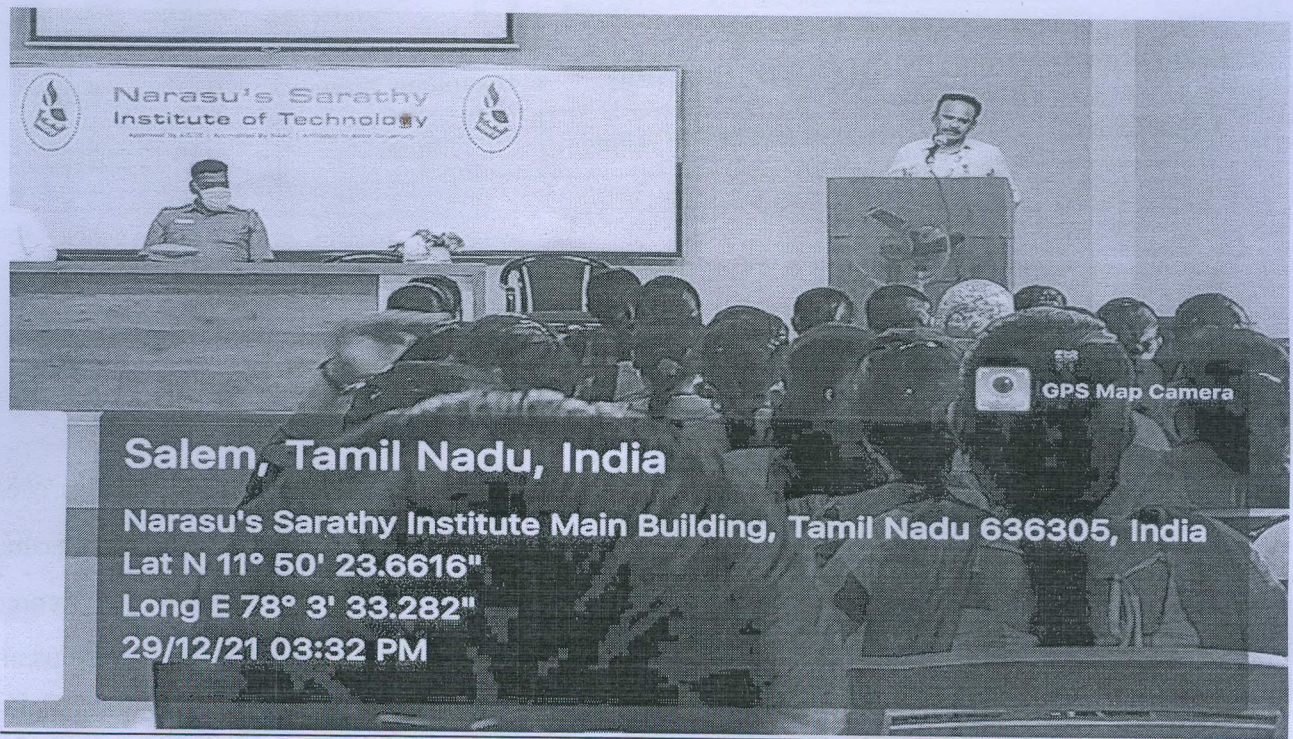
He said, the Government of India is taking every visible effort to prevent teen drug use via the ‘**National Youth Anti-Drug Media Campaign**’, especially for those making the difficult transition from schools to colleges via their National-level Anti-Drug Policies.

The ‘**Anti-Ragging Awareness Programme**’ is aimed at making students aware of the laws of the country with respect to ragging and how it affects the lives of people victimized by it.

The campaign comes as an initiative against violations of Human Rights and Inequality, especially in the areas of health, education, employment, safety and interaction. The programme concluded with vote of thank by Mr.M.Prakash Kumar, UBA/Co-ordinator, Narasu’s Sarathy Institute of Technology, Salem.



## Event Photos







**Salem, Tamil Nadu, India**

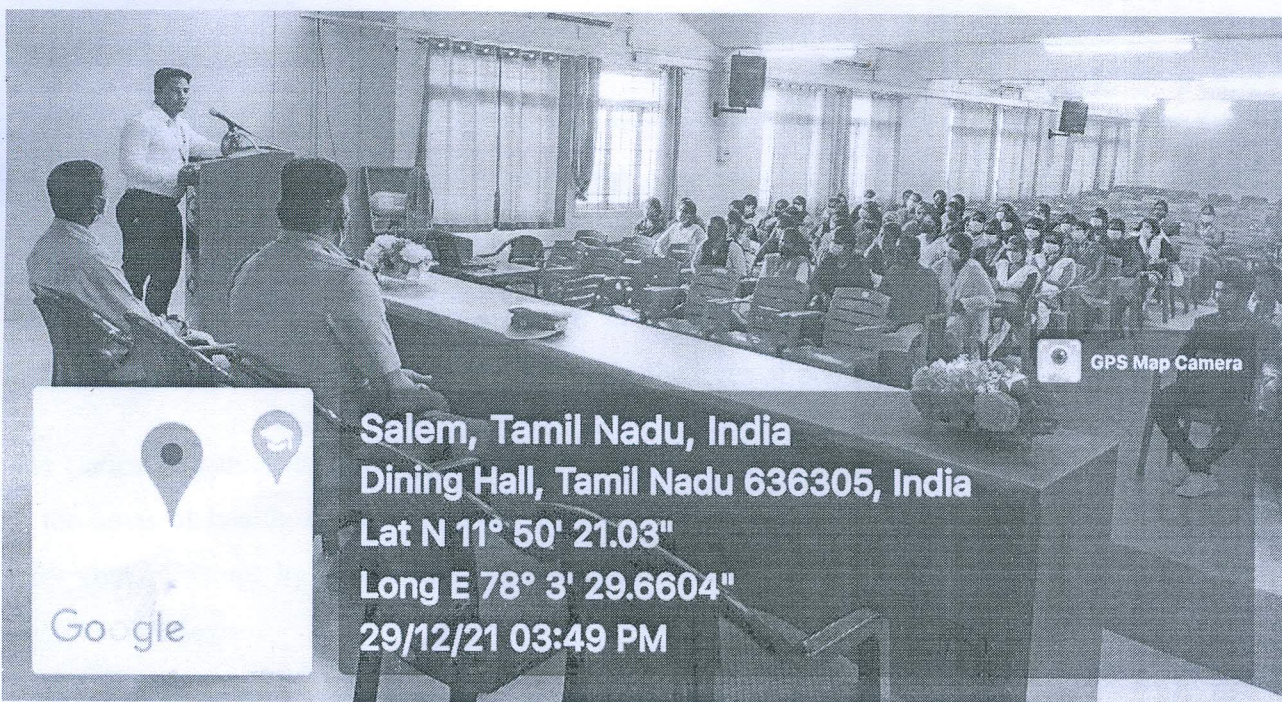
**Narasu's Sarathy Institute Main Building, Tamil Nadu**

**636305, India**

**Lat 11.839856°**

**Long 78.059225°**

**29/12/21 03:38 PM**



**Salem, Tamil Nadu, India**

**Dining Hall, Tamil Nadu 636305, India**

**Lat N 11° 50' 21.03"**

**Long E 78° 3' 29.6604"**

**29/12/21 03:49 PM**

*M. Prakash Kumar*  
30/12/2021  
EVENT CO-ORDINATOR  
[M. PRAKASH KUMAR]

*L. Antheema*  
30.12.21  
IQAC INCHARGE  
(Ls. Antheema)  
TNSU

*[Signature]*  
28.12.21  
PRINCIPAL





# Narasu's Sarathy Institute of Technology

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admin@nsit.edu.in, www.nsit.edu.in

## CIRCULAR

Date: 07.02.2022

It is hereby informed that the following members of Anti-Drugs Committee are requested to attend the meeting on 09.02.2022 at 11.00 am in Library Hall without fail.

S.No.	Responsibility	Name of the Members	Designation
1	Chairperson	Dr. Munusami Viswanathan	Principal
2	Internal Member	Dr. M. Poonguzhali	Professor, HOD/ECE
3	Internal Member	Mr. D. Jayaprakash	Professor, HOD/CSE
4	Internal Member	Mr. T. Sudhakar	Professor, HOD/MECH
5	Internal Member	Dr. K. Arutselvan	Professor, HOD/EEE
6	Internal Member	Mr. S. Lokesh	Professor, HOD/CIVIL
7	Internal Member	Dr. M. Gowdhamamoorthi	Professor, HOD/S&H
8	Internal Member	Mr. M. Prakash Kumar	AP/CSE
9	Internal Member	Mr. Sathiyaraj	AP/CIVIL
10	Internal Member	Mr. M. Dineshkumar	AP/EEE
11	Internal Member	Mr. S. Sivaprakasam	AP/ECE
12	Internal Member	Mr. M. Umasankar	AP/MECH
13	Internal Member	Mrs. S. Sasikala	AP/CSE
14	Internal Member	Mrs. Kalaivani	AP/Chemistry

### Copy to:

- 1) Chairman/Pro-Chairman/Vice Chairman & Secretary
- 2) All HODs
- 3) Notice Board
- 4) Library Notice Board
- 5) IQAC

  
PRINCIPAL  
Dr. V. MUNUSAMI, M.E., Ph.D.,  
PRINCIPAL  
Narasu's Sarathy Institute  
of Technology  
Poosaripatty, SALEM - 636 305



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admin@nsit.edu.in, www.nsit.edu.in

Nature of Meeting	: ANTI-DRUGS COMMITTEE MEETING	Document ID	: 2021-2022/ NSIT/LIB
Venue	: LIBRARY HALL	Academic year	: 2021-2022
Schedule Date	: 09-02-2022	Time	: 11.00 A.M.

## REPORT

The Anti-Drugs Committee Meeting was held on 09/02/2022 in our college Campus. Our respected Principal Dr.Munusami Viswanathan is the Chairperson of Anti-Drugs Committee, headed the meeting. During his address he created awareness about the law related to drug trafficking. He appreciated the Committee members who supported their activities relevant to maintain the good discipline in our college campus .

### Agenda Detail

1. Vision
2. Mission
3. Responsibilities of the Committee
4. Prevention of Drugs Usage

#### 1. Vision:

- A safe and healthy environment is mandatory for the students.
- Purify and strengthen the personality through guidance against Drugs.

#### 2. Mission :

- To spread awareness to ensure a drug/ substance free campus.
- To engage the students in anti- drug activities.
- Motivate the students to become volunteers of anti-drug activities in their life.
- Ensure no sale of drugs or alcohol in college premises.





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### **3. Responsibilities of the Committee:**

- Creating awareness among the students against drug abuse.
- Ensuring the institution premises and surroundings – free of drugs.
- Passing information regarding availability of narcotic drugs to Local Police.
- The goal of the campaign was to mobilize support and inspire the students to act against drug use and Narcotic free campus.

### **4. Prevention of Drugs Usage:**

- Help them to understand the ill-effects of tobacco products, alcohol or other drugs.
- Encourage them to get involved in clubs or committees that promote being drug free.
- Help organize drug-free activities.

### **The following points were discussed in the meeting:**

- ✓ To ensure a drug- free campus by imposing a total ban on the consumption or use of drugs and alcohol by students of the college, within or outside the campus/hostels.
- ✓ The duties of the Anti-Drugs Committee organizing awareness programme in the college and hostels with the help of government authorized organizations.
- ✓ Educating the students regarding the ill-effects of drugs and alcohol, encouraging peer policing among students against the use of drugs.

### **Feedback :**

- Principal Sir instructed the committee members to create awareness on Anti-Drugs during Mentoring Session and fix poster's in the campus for avoiding drugs.
- Principal Sir, suggested 1) Mr.Sathiyaraj,AP/Civil, 2) Mr. Umasankar,AP/Mech and 3) Mrs. Kalaivani, AP/Chemistry for organizing two awareness programme on Anti-Drugs for the students with the support of Medical Department and the Police Department within June,2022.
- Mr.S.Sivaprakasam,AP/ECE suggested 31<sup>st</sup> May(World No Tobacco Day) and 26<sup>th</sup> June( International Day Against Drug Abuse & Illicit Trafficking) for conducting awareness programme on anti-drugs.

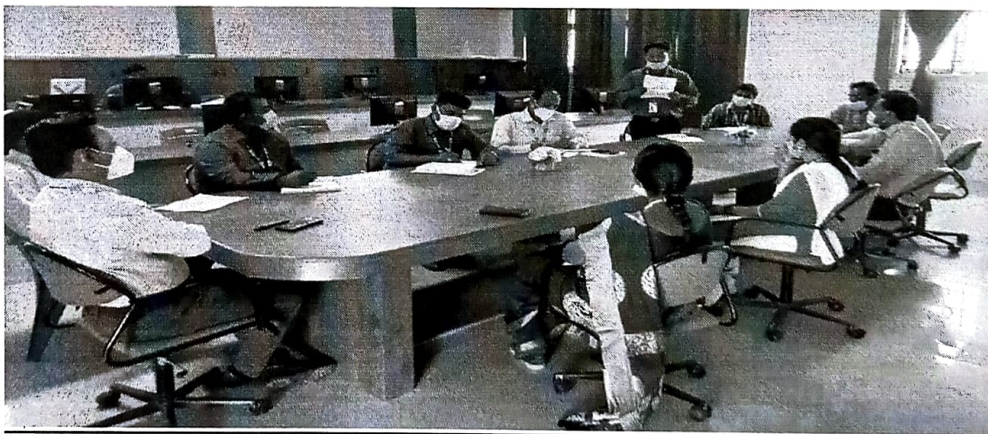
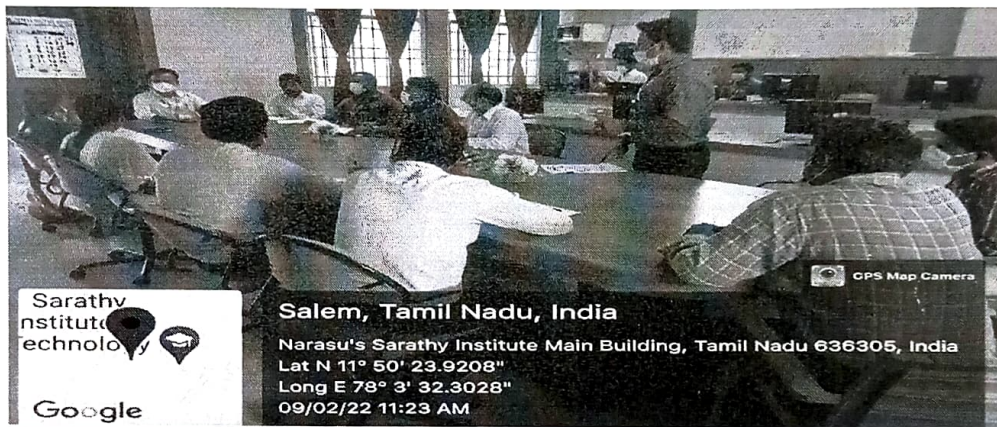
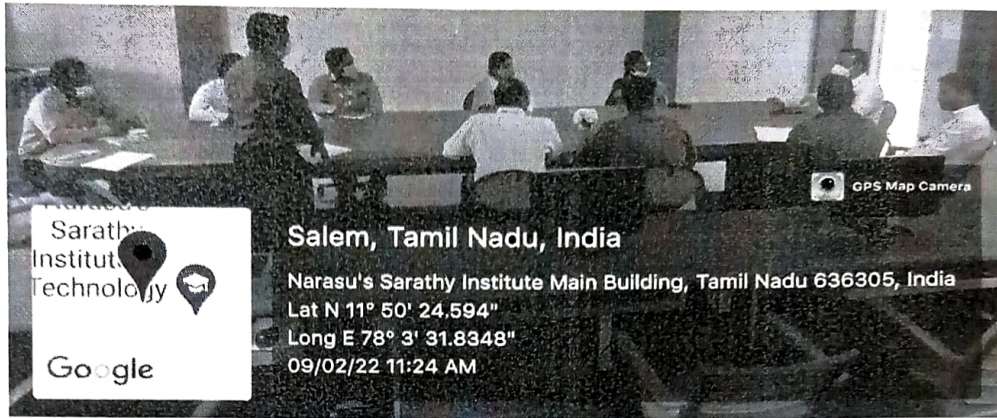


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*Dr. V. Munusami*  
PRINCIPAL

Dr. V. MUNUSAMI, M.E., Ph.D.,  
PRINCIPAL  
Narasu's Sarathy Institute  
of Technology

Poosaripatty, Salem - 636 305.





# Narasu's Sarathy Institute of Technology

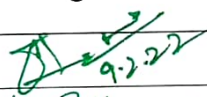
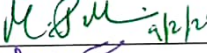
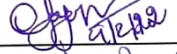



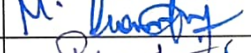
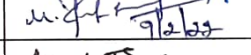
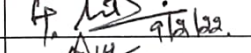
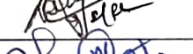
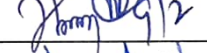
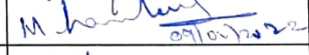
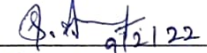
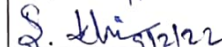
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admin@nsit.edu.in, www.nsit.edu.in

Nature of Meeting	: ANTI-DRUGS COMMITTEE MEETING	Document Name	: Attendance
Venue	: LIBRARY HALL	Academic year	: 2021-2022
Schedule Date	: 09-02-2022	Time	: 11.00 A.M.

## ANTI-DRUGS COMMITTEE MEMBERS

S.No.	Responsibility	Name of the Members	Designation	Signature
1	Chairperson	Dr. Munusami Viswanathan	Principal	
2	Internal Member	Dr. M. Poonguzhali	Professor, HOD/ECE	
3	Internal Member	Mr. D. Jayaprakash	Professor, HOD/CSE	
4	Internal Member	Mr. T. Sudhakar	Professor, HOD/MECH	
5	Internal Member	Dr. K. Arutselvan	Professor, HOD/EEE	
6	Internal Member	Mr. S. Lokesh	Professor, HOD/CIVIL	
7	Internal Member	Dr. M. Gowdhamamoorthi	Professor, HOD/S&H	
8	Internal Member	Mr. M. Prakash Kumar	AP/CSE	
9	Internal Member	Mr. Sathiyaraj	AP/CIVIL	
10	Internal Member	Mr. M. Dineshkumar	AP/EEE	
11	Internal Member	Mr. S. Sivaprakasam	AP/ECE	
12	Internal Member	Mr. M. Umasankar	AP/MECH	
13	Internal Member	Mrs. S. Sasikala	AP/CSE	
14	Internal Member	Mrs. Kalaivani	AP/Chemistry	

  
PRINCIPAL

Dr. V. MUNUSAMI, M.E., Ph.D.,  
PRINCIPAL  
Narasu's Sarathy Institute  
of Technology  
Poosaripatty, SALEM - 636 305.

**Dr. D. KARTHIKEYAN, I.A.S.,**

Principal Secretary to Government

**Higher Education Department**Fort St. George, Secretariat,  
Chennai - 600 009.

Off : 044 - 2567 0499

Fax : 044 - 2567 3499

E.mail : hrsec@tn.gov.in

N 1	GEN 2	GEN 3
DD1	CH1	CH2
DD2	CBE1	CBE2
Others	Anna University, Chennai - 25	TRZ
MDU	TVL	Dear

3965  
02 DEC 2021

23 NOV 2021

Dear Ravikumar

**D.O. Letter No.20034/A2/2021, dated: 19.11.2021**

Sub: Higher Education – Narcotic Drugs – Serious threat to students –  
Formation of an Anti-drugs Club / Committee in each College /  
University Campus – Regarding.

Ref: From the Additional Director General of Police, Crime, Crime Branch  
CID Complex, Chennai D.O.Letter No.123-02/ADGP/Cr./Camp/2021,  
dated: 15.11.2021

\*\*\*\*\*

In the reference cited, it has been stated that the Narcotic Drugs and Psychotropic substances are one of the most serious problems affecting the health and wellbeing of the young students and younger generation is more vulnerable to falling prey and resort to drug abuse / addiction.

2. In this connection, I am to request you to instruct all Institutions under your administrative control to form an '**Anti-Drugs Club / Committee**' at each College / University campus involving their teachers and students.

3. The Committee should be responsible for creating awareness amongst students against drug abuse. The above committee should ensure that the institution premises and surroundings are maintained free of drugs. Any information regarding availability of narcotic drugs should be passed to Narcotic Intelligence Bureau, CID Unit or local police. The Committee should work with the ultimate aim of achieving the status of Narcotic drugs free campus in their University / College. It is also informed that Narcotic Intelligence Bureau, CID Unit will be willing to render necessary assistance in this regard.

4. I am therefore to request you to bestow your personal attention in this regard and arrange to send the action taken report to the Government immediately.

Yours Sincerely,

(D.KARTHIKEYAN)

15  
15

To  
Dr. G.Ravikumar, M.E., Ph.D.,  
Registrar (i/c),  
Anna University,  
Sardar Patel Road, Guindy, Chennai – 600 025.





प्रो. अनिल डी. सहस्रबुद्धे,  
अध्यक्ष

Prof. Anil D. Sahasrabudhe,  
Chairman



सत्यमेव जयते

अखिल भारतीय तकनीकी शिक्षा परिषद्  
(भारत सरकार का एक सांविधिक निकाय)  
(मानव संसाधन विकास मंत्रालय, भारत सरकार)  
नेल्सन मंडेला मार्ग, वसंत कुंज, नई दिल्ली-110067  
दूरभाष : 011-26131498

ईमेल : chairman@aicte-india.org

**ALL INDIA COUNCIL FOR TECHNICAL EDUCATION**

(A STATUTORY BODY OF THE GOVT. OF INDIA)

(Ministry of Human Resource Development, Govt. of India)

Nelson Mandela Marg, Vasant Kunj, New Delhi - 110067

Phone : 011-26131498

E-mail : chairman@aicte-india.org

F. No.: 1-101/DPG/AICTE/Regulation/2017

Date: 20<sup>th</sup> February, 2017

Subject: **To establish a mechanism for online registration as well as disposal of grievances of students/faculty/stakeholders etc.-regarding**

Sir,

The Ministry of Human Resource Development (MHRD), Government of India has emphasized that there is a need of structured mechanism for online registration as well as disposal of the grievances of students/faculty/stakeholders in every Institution approved by AICTE.

In view of the above, all the Institutions are requested to urgently put in place an online mechanism, if not presently existing, for registering and disposing of grievances. Once this mechanism is established, the following outcomes are desired to be fulfilled:

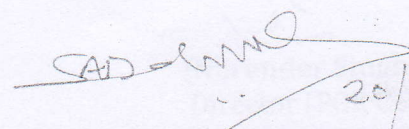
- i. Each AICTE approved Technical Institution should be able to receive and dispose off the grievances **online**.
- ii. Each of these Institutions should have a notice board/flex board fixed near the office of its Head, indicating the details of online Grievance Redressal Mechanism i.e. URL of the online Grievance Redressal Portal, names, contact nos. and e-mail IDs of members of the Grievance Committee, to ensure publicity/awareness of the establishment of Grievance Redress Mechanism/Students Grievances Portal. This would help speedy redressal of the grievances and obviate/reduce the urge to lodge the grievance on pg.portal of DARPG.
- iii. An **online monthly Status Report** regarding the number of grievances received, disposed off and pending as on the last day of the previous month should be informed to AICTE.
- iv. Non-registration of grievances on the portal of the Institution resulting in more number of grievances being registered on the pg.portal of Central Government which would be an indication that the grievance redress mechanism of the respective institution/organisation is not working properly to the satisfaction of the petitioners.



- v. The performance of the grievance redress mechanism at the point of arising of the grievance i.e. Institution may be taken into account by the Accreditation Agencies.
- vi. The Council will take into account the performance of the grievance redress mechanism at the point of origin of the grievance i.e. Institution, at the time of renewal of their permission/approval every year.

All the institutions are requested to take necessary steps on the matter and submit an Action Taken Report in this regard at the earliest.

Yours faithfully,

  
20/2/17  
(Prof. Anil Sahasrabudhe)

To  
**The Principals /Directors,**  
AICTE's approved Institutions.

Copy for information:

1. Sh. S.S. Sandhu, Joint Secretary (PG), Ministry of Human Resource Development (MHRD), Shastri Bhawan, New Delhi- 110115.
2. Sh. **R. Srinivasan, Director,** Technical Section-II, MHRD, Govt. of India, Department of Higher Education, Shastri Bhawan, New Delhi- 110 115.
- ✓ 3. Director (e-Governance)/AICTE





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admin@nsit.edu.in, www.nsit.edu.in

## Link for the Online Grievances

S.No	Description	Link
1.	Link for the Online Grievances	<a href="https://www.nsit.edu.in/grievance/">https://www.nsit.edu.in/grievance/</a>